



Victorian National Parks Association Inc.

**ABN: 34 217 717 593
Registration No: A0004350N**

**ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017**

Victorian National Parks Association Inc

ABN: 34 217 717 593

Annual Financial Report for the Year Ended 30 June 2017

CONTENTS

	<i>Page</i>
True and Fair Certification by Members of the Council	3
Income and Expenditure Statement for the financial year ended 30 June 2017	4
Assets and Liabilities Statement as at 30 June 2017	4
Statement of Cash Flows for the year ended 30 June 2017	5
Notes to the Financial Statements	6-8
Independent Auditor's Report to the Members of Victorian National Parks Association Inc.	9

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Annual Financial Report for the Year Ended 30 June 2017

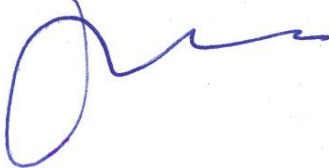
TRUE AND FAIR CERTIFICATION BY MEMBERS OF THE COUNCIL

The members of the Council have determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In accordance with a resolution of the Council of Victorian National Parks Association Inc, the members of the Council declare that:

1. the financial report set out on pages 4 to 8 presents a true and fair view of the financial position of Victorian National Parks Association Inc as at 30 June 2017 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial report and the requirements of the Associations Incorporation Reform Act 2012; and
2. at the date of this statement there are reasonable grounds to believe that Victorian National Parks Association Inc will be able to pay its debts as and when they fall due.

This statement is signed for and on behalf of the Council by:



Gary Allan
Treasurer



Euan Moore
President

Dated this 7th day of September 2017

Victorian National Parks Association Inc

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INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2017

	Note	2017 \$	2,016 \$
INCOME			
Appeals, Donations & Bequests		901,062	847,239
Grants and Sponsorships		207,017	146,132
Membership Fees		98,223	106,806
Interest		16,586	18,584
Publication Sales, Events & Outdoor Activities		33,213	59,773
Total Income		1,256,101	1,178,534
EXPENDITURE			
Employment Expenses		864,327	737,767
Campaigns, Projects, Activities and Education		125,867	105,540
Office and Administration		157,043	150,624
Printing/Publications/Web		68,513	65,010
Occupancy Costs		92,340	77,739
Insurances		10,802	13,853
Cost of Sales - Publications		(586)	7,153
Total Expenditure		1,318,307	1,157,686
OPERATING (DEFICIT) SURPLUS FOR YEAR BEFORE	4	(62,206)	20,848
TRANSFERS FROM RESERVE FUNDS			
Transfers From (To) Reserve Funds			
- from Crosbie Morrison Fund	6	4,277	(25,000)
- from Special Reserves Fund	6	15,400	-
- from Publication Fund	6	8,123	-
OPERATING (DEFICIT) SURPLUS FOR YEAR AFTER	6	(34,406)	(4,152)
TRANSFERS FROM RESERVE FUNDS			

ASSETS & LIABILITIES STATEMENT AS AT 30 JUNE 2017

		\$	\$
ASSETS			
Cash & Cash Equivalents		1,107,925	1,122,716
Receivables		14,972	7,188
Inventory		1,303	268
Total Current Assets		1,124,200	1,130,172
Fixed Assets at Written Down Value		67,894	36,479
TOTAL ASSETS		1,192,094	1,166,651
LIABILITIES - CURRENT & NON-CURRENT			
Creditors (Current)		41,314	49,764
Projects/Hosted Networks (Current)	2 (b)	334,366	256,545
Provisions, Prepayments & Donations in Advance	5	180,842	162,564
TOTAL LIABILITIES - CURRENT & NON-CURRENT		556,522	468,873
NET ASSETS		635,572	697,778
Funded By:			
ASSOCIATION FUNDS			
General Reserves Fund	6	-	34,406
Special Reserves Fund	6	-	15,400
Publication Reserves Fund	3 & 6	1,303	9,426
Crosbie Morrison Reserves Fund	6	634,269	638,546
TOTAL ASSOCIATION FUNDS		635,572	697,778

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STATEMENT OF CASH FLOWS FOR YEAR ENDED 30 JUNE 2017

	2017	2016
	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from Appeals, Donations & Bequests	896,632	864,096
Receipts from Membership Fees	98,223	107,841
Receipts from Grants & Sponsorships	283,336	291,488
Receipts from Sales & Activities	33,213	59,773
Payments to Suppliers & Employees	(1,291,179)	(1,118,288)
Cash Generated By Operations	20,224	204,910
Interest Income	15,374	17,820
Cash Generated by Operating Activities	35,598	222,730
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of Fixed Assets	(50,389)	(26,270)
Cash Utilised in Investing Activities	(50,389)	(26,270)
Net (Decrease) Increase in Cash During Year	(14,791)	196,460
Cash & Cash Equivalents at Beginning of Year	1,122,716	926,256
Cash & Cash Equivalents at End of Year	1,107,925	1,122,716

Victorian National Parks Association Inc
Notes to the Financial Statements for Year Ended 30 June 2017

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012. The Council has determined that the Association is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets. The following material accounting policies, which are generally consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

Employee Benefits

Liabilities for services rendered by employees are recognised at the reporting date to the extent that they have not been settled.

Liabilities for 'short-term employee benefits' (as defined in AASB 119 *Employee Benefits*) due within twelve months of balance date are measured at their nominal amounts.

The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave as all sick leave is non-vesting.

The leave liabilities are calculated on the basis of employees' remuneration, including employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

Stock

Stock is valued at the lower of cost and net realisable value. Cost is determined on the basis of first in and first out and includes all costs necessary to bring stock into its current condition and location.

Payables

Liabilities for trade creditors and other amounts are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Association.

Cash & Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks and other short term highly liquid investments with maturities of twelve months or less.

Fixed Assets

Fixed assets are carried at cost less, where applicable, any accumulated depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets commencing from the time the asset is held ready for use.

Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Revenue

Grant and donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

Specific Projects/Campaigns & Hosted Networks

Monies received in connection with specific projects/campaigns are carried as current liabilities to the extent that monies received exceed related expenditure at balance date. Monies received in respect of projects hosted by the Association on behalf of third parties are carried as current liabilities to the extent that monies received exceed related expenditure at balance date (refer note 2).

Approved Reserve Fund Principles

The Council has adopted financial reporting principles using the Crosbie Morrison Fund as a reserve to meet future liabilities and support ongoing operations (refer note 7)

Victorian National Parks Association Inc
Notes to the Financial Statements for year ended 30 June 2017

NOTE 2: ACTIVITIES & HOSTED NETWORK ACCOUNTS

The bank account of the Bushwalking Group has not been consolidated into the general accounts and comprised the following activity during the year:

	2017	2,016
	\$	\$
(a) BUSHWALKING & ACTIVITIES GROUP		
Opening Balance	4,217	5,465
Income - receipts	6,100	9,010
Expenditure - payments	(123)	(2,258)
Contribution to VNPA - payment	(4,000)	(8,000)
Closing Balance	6,194	4,217

(b) VICTORIAN ENVIRONMENT FRIENDS NETWORK

Opening Balance	1,335	1,405
Income	2,230	-
Expenditure	(727)	(70)
Closing Balance	2,838	1,335

The sole third party hosted network project at 30 June 2017, the Victorian Environment Friends Network, is carried by the Victorian National Parks Association as a project liability and is included in the balance sheet under liabilities under the heading "Projects/Hosted Networks (Current)" in the amount of \$334,366 (2016:\$256,545).

NOTE 3: PUBLICATION DIVISION - OPERATING RESULTS

Income

Sales and Copyright Earnings	5,323	13,552
	5,323	13,552

Expenditure

Cost of Goods Sold	(586)	7,105
Other Costs	973	647
	387	7,752
SURPLUS FOR YEAR FROM PUBLICATION DIVISION	4,936	5,800

NOTE 4: OPERATING (DEFICIT) SURPLUS FOR YEAR BEFORE TRANSFERS TO RESERVE FUNDS

The operating (deficit) surplus for the year before transfers from reserve funds is comprised as follows:

- (deficit) surplus for year from general operations	(67,142)	15,048
- surplus for year from publications division (refer Note 3 above)	4,936	5,800
	(62,206)	20,848

NOTE 5: PROVISIONS, PREPAYMENTS & DONATIONS IN ADVANCE

Prepaid Membership Fees	10,964	11,531
Prepaid Annual BWAG Passes	-	800
Provision for Annual Leave (Current)	85,457	77,790
Provision for Long Service Leave (Non-current)	69,447	58,086
Provision for Time In Lieu (Current)	14,974	14,357
TOTAL PROVISIONS, PREPAYMENTS & DONATIONS IN ADVANCE	180,842	162,564

Victorian National Parks Association Inc
Notes to the Financial Statements for year ended 30 June 2017

	2017 \$	2016 \$
NOTE 6: COMPOSITION OF ASSOCIATION FUNDS		
General Funds Beginning of Year	34,406	38,558
Operating Deficit for Year After Transfers	Note 4 (34,406)	(4,152)
General Funds End of Year	-	34,406
<hr/>		
Publication Funds Beginning of Year	9,426	9,426
Surplus for Year	4,936	5,800
Included within operating deficit for year (refer Note 4)	(4,936)	(5,800)
Transfer to general funds	(8,123)	-
Publications Funds End of Year	Note 3 1,303	9,426
<hr/>		
Crosbie Morrison Fund Beginning Of Year	638,546	628,946
Transfer to Special Reserves		(15,400)
Transfer to General Funds	(4,277)	
Transfer from Operating Surplus for Year	-	25,000
Crosbie Morrison Fund End of Year	634,269	638,546
<hr/>		
Special Reserves Fund Beginning of Year	15,400	-
Transfer from Crosbie Morrison Fund	(15,400)	15,400
Special Reserves Fund End of Year	-	15,400
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TOTAL ASSOCIATION FUNDS	635,572	697,778

NOTE 7: CROSBIE MORRISON RESERVE FUND

The Council has adopted Reserve Fund Principles aimed at safeguarding liabilities, operations, its cash flow variations and future strategic development.

Detailed principles have been documented but as a general guideline are designed to ensure that the Association can meet six months of core operating expenses taking cognisance of the evolving nature of its activities.

NOTE 8: SERVICE AGREEMENT COMMITMENT

On 1 September 2017, the Association entered into a 3 year information technology maintenance contract at \$2,359 per month, payable as follows:

- within 12 months	\$28,308
- thereafter	\$56,616

This maintenance expenditure will be funded as part of the annual operating budget of the Association.



COSTER GALGUT PTY LTD

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Independent Audit Report to the members of Victorian National Parks Association Inc

Opinion

We have audited the financial report of Victorian National Parks Association Inc, which comprises the assets and liabilities statement as at 30 June 2017, the income and expenditure statement for the year then ended, and notes to the financial statements including a summary of significant accounting policies, and the certification by members of the Council on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report gives a true and fair view of the financial position of the association as at 30 June 2017 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012.

Basis of Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of the Ethics for Professional Accountants* (the Code).

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of the Associations Incorporation Reform Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Council for the Financial report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Reform Act 2012 and for such internal control as the Council determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Council either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

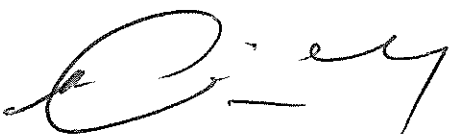
Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.

COSTER GALGUT PTY LTD
ACN 66 005 054 866



Martin Reichenberg CA
Dated: 25 September 2017